

**LIBERTY UNION HIGH SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEASURE U GENERAL OBLIGATION BONDS**

Meeting of February 20, 2024 @ 6:00 P.M.

Liberty Union High School District Office
Board Room
20 Oak St.
Brentwood, California 94513

MINUTES

1. **Call to Order** – Eric Volta called the meeting to order at 6:02 p.m. Motion was made by Pat Kanyuh and seconded by Bryan Scott to nominate Mary Vinciguerra as the chair and preside over the remainder of the meeting. Passed with a 4 (Bushman, Kanyuh, Scott, Vinciguerra) to 0 vote.

2. **Roll Call and Establishment of Quorum** –

PRESENT: ~~Mary~~ ^{KATHY} Bushman, Pat Kanyuh, Bryan Scott, Mary Vinciguerra, and Jeanne Petersen⁹ whom arrived at 6:04 p.m. after roll call.
(Eric Volta, Dina Stewart, Paul Melloni, Vanessa Domenici)

ABSENT: Bev Cleland, Melissa Warner

3. **Public Comment** – Only topics listed on the agenda may be discussed during this meeting. Any member of the public attending this meeting may directly address the Committee on any item of interest to the public with respect to the expenditure of Measure U GOB Proceeds. If the topic raised is not on the agenda, then the Committee may listen to the public comment and may decide to add the item to the next agenda.

The Chairperson will ask if any members of the public wish to address the Committee, and if so, the member of the public shall raise his/her hand and when called upon, give their name and then make their statement. Members of the public will be given up to 3 minutes to address the Committee.

There were no public comments.

4. **Overview of Roles and Responsibilities of COC** –

Eric Volta offered information and highlighted the roles and responsibilities of the COC, along with answering questions of the members.

5. **Organizational Matters:**

(1) Election of Chair: *(Conducted earlier during Item 1.)* Motion was made by Pat Kanyuh and seconded by Bryan Scott to nominate Mary Vinciguerra as the chair. Passed with a 4 (Bushman, Kanyuh, Scott, Vinciguerra) to 0 vote. **Vote taken prior to the arrival of Jeanne Petersen.*

(2) Election of Vice Chair: Motion was made by Mary Vinciguerra and seconded by Bryan Scott to nominate Pat Kanyuh as the Vice Chair. Passed with a 5 (Bushman, Kanyuh, Petersen, Scott, Vinciguerra) to 0 vote.

(3) Determine process for taking and preparing minutes for approval at next meeting: Vanessa Domenici took minutes and will arrange preparation for next meeting.

6. **Approval of Minutes from August 8, 2023 Meeting**

Eric Volta provided a suggested correction to the minutes, which was under Item 6., noting it was said there was a two story **16** classroom building and not the 14 classrooms as noted.

Motion was made by Bryan Scott and seconded by Kathy Bushman to approve the Minutes from August 8, 2023 Meeting with the suggested correction. Passed with a 5 (Bushman, Kanyuh, Petersen, Scott, Vinciguerra) to 0 vote.

7. **Approval of the Measure U Performance and Financial Audit 2022-2023 –**

Dina Stewart presented details of both audit reports and answered questions posed by the members.

Motion was made by Kathy Bushman and seconded by Mary Vinciguerra to approve the Measure U Performance and Financial Audit 2022-2023. Passed with a 5 (Bushman, Kanyuh, Petersen, Scott, Vinciguerra) to 0 vote.

8. **Approval of the Annual Report for 2022-2023 –**

Dina Stewart offered information on the details listed in the annual report and answered questions posed by the members.

Motion was made by Kathy Bushman and seconded by Pat Kanyuh to approve the Annual Report for 2022-2023. Passed with a 5 (Bushman, Kanyuh, Petersen, Scott, Vinciguerra) to 0 vote.

9. **Review Current Expenditure Report**

Dina Stewart reviewed the report with the committee, while concurrently with the Annual Report, and answered questions of the members.

10. **Update on Measure U Projects –**

Eric Volta provided an update on the project list, which was based on the original list given to the community in 2016. He reported on the latest status of the new 18 classrooms being added at Liberty, along with the remaining concrete pours that are left to finish, and how the contractors are now working on the fine tuning of it all. Paul Melloni further shared they are busy testing and balancing each of the HVAC units along with the data/network installs being completed. He also noted the new furniture is scheduled to be delivered in mid-March, with Teachers set to move in to the new classrooms over the upcoming Spring Break.

11. **Committee Member Terms / Upcoming Vacancies –**

Mary Vinciguerra reviewed the current term dates of each committee member, noting that this is the last meeting for Bev Cleland as she's now completed her full three terms, and Jeanne Petersen will now enter her third and final term.

12. **Next Meeting Date – August 20, 2024**

13. **Adjourn**

Mary Vinciguerra adjourned the meeting at 7:17 p.m.

[Note: As required pursuant to Education Code Section 15280, the minutes of this meeting will be posted on the District's internet web site]

Mary Vinciguerra
Pat Kanyuh
Melissa Warner
Kathy Bushman
Dina Stewart
Bryan Scott
JULIE JEWENSON - ABSENT