

**LIBERTY UNION HIGH SCHOOL DISTRICT
CUSTODIAN/MINOR MAINTENANCE I**

DEFINITION

Under supervision, to follow a schedule of custodial duties in connection with the repairs and upkeep required to maintain assigned rooms, buildings, grounds, and equipment in a clean orderly manner and to do related work as required such as minor maintenance duties.

EXAMPLE OF DUTIES

Sweep, mop, wax and seal floors; vacuum rugs and carpets; dust, wash and polish furniture and woodwork; empty and clean waste receptacles; remove gum, wash windows, walls, sinks and fountains; clean restrooms; sweep sidewalks; pick up papers; wash and clean food preparation, serving and eating areas; polish metal work; fill towel and soap dispensers, and generally replenish supplies; replace light bulbs and tubes; perform emergency clean-up resulting from breakage, vandalism, spilling or illness; clean whiteboards and trays; turn lights on or off and lock doors, windows, and gates; assist in moving, arranging and setting up furniture and equipment; reports unsafe conditions and needed repairs to superiors; assemble tools and material required for jobs; operates power equipment; such as floor cleaners, polishers, carpet cleaners, power washers, etc.; wash and clean pool related areas; and other related duties as assigned. Maintain dumpster area and bale cardboard.

QUALIFICATIONS

Knowledge of:

Methods, material and equipment used in cleaning various types of surfaces and furniture.
Basic methods, material, tools, equipment, techniques used in general maintenance, construction and repair work.
Common materials, tools, equipment and methods used related to custodial trades.
Safety related to cleaning methods, material, practices, tools and equipment utilized.

Ability to:

Maintain work schedules in performing tasks.
Perform moderately heavy physical labor.
Use power and hand tools in a safe manner.
Demonstrate mechanical aptitude and ability.
Work without immediate supervision.
Understand and carry out oral and written directions.
Perform minor repair with a minimum of supervision.
Maintain a cooperative relationship with those contacted in the course of work.

Experience:

Experience in general custodial or janitorial work desired.

Education:

Equivalent to the completion of the twelfth grade preferred.
Additional qualifying experience may be substituted for desired education on a year-to-year basis.

License Requirement:

Possession of a valid California Driver's License.

Other:

Must pass and maintain satisfactory results of the Post Offer, Pre-Placement Physical Evaluation Program (PEP). This physical strength test demonstrates a minimum level of strength to perform the essential functions of the job.